

Geneva Public Library Internet and Computer Policy

In order to assure fair accessibility to all, the Geneva Public Library asks that patrons who wish to access the library's wireless internet or utilize a public access computer abide by this Internet Access Policy.

In responses to advances in technology and the changing educational, recreational, and informational needs of the community, the Geneva Public Library offers public access to the internet.

When a patron accesses the internet, they virtually leave the library. The library does not monitor, and maintains no control over, the information accessed through the internet and cannot be held responsible for its content.

All internet resources accessible from the library are provided equally to all library users. Parents or guardians, not library staff, are responsible for the information accessed by their children or wards. Library staff recommend parents supervise their children's use of the internet.

The Geneva Public Library does not censor or filter access to materials, or protect patrons from, the information available through the internet, which patrons may or may not find offensive. Not all sources accessed through the internet provide complete or current information, and patrons are responsible for being good information consumers, questioning the validity of information they find.

Staff Assistance

Library staff are available to assist patrons accessing the internet and may attempt to assist patrons navigate. Staff *may*, if time and other duties allow, offer searching suggestions and answer questions. Staff *may*, if time and other duties allow, offer detailed or lengthy technical assistance to a patron. Staff will not use personal email to facilitate communication on behalf of a patron.

Access Availability

Wireless internet access will be available without the need of a password, 24 hours per day, seven days per week, as the signal allows in and around the building. Accessibility to computers and the wireless signal inside the library are limited to regular open hours of the library, and subject to periodic maintenance.

Public Access Computers

The use of public computers are on a first-come, first-served basis. Reservations may be made for educational or employment use only, with library staff. Patrons using public computers will agree, as a condition of use, that time on the computer may be limited to thirty minutes if other patrons are waiting. If there is no one waiting, a patron may continue usage. Patrons using

public computers for employment or educational purposes take priority and will not be removed after thirty minutes. To ensure fairness, a patron who has spent a minimum of thirty minutes on a computer, and who is not utilizing the computer for employment or educational purposes, may be asked to vacate the computer to another patron waiting, and will not be granted access back onto a computer for an additional thirty minutes.

No documents, browser history, or other files will be saved, and the use of a computer scrubbing software will be utilized between patrons to encourage as much privacy as possible. Patrons are encouraged to bring a USB flash drive or other storage device to save files to.

Consequences

Misuse of public access computers or internet access will result in the loss of a patron’s privileges. Unacceptable purposes include, but are not limited to:

- Destruction of equipment, software, or data belonging to the library.
- Unauthorized monitoring, or disruption of, electronic communications.
- Unauthorized use, or destruction of, data belonging to others.
- Unauthorized copying or use of copyright protected data.
- Harassment, bullying, libel, slander, and other negative communication of/to others.

The use of library resources for illegal acts of any kind, may be subject to prosecution by local, state, or federal officials. Please see the GPL Behavior Policy for more information or details.

This policy is issued by the Library Board of Trustees and is subject to periodic review and/or revision at the sole discretion of the Board. Appeals must be submitted to the Board in writing.

Adopted by the Library Board of Trustees..... 9/26/2017

Reviewed and Revised by the Library Board of Trustees 6/28/2022

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